



FORWARD PLAN OF EXECUTIVE DECISIONS FOR THE PERIOD May 2024 - August 2024

This Forward Plan sets out all of the decisions that are expected to be taken over the next four months by either: (i) The Cabinet, (ii) a Cabinet Member or (iii) an Officer on an Executive function of the Council.

Some of the decisions listed in this plan are 'Key Decisions'. A Key Decision is one that is likely to:

- (a) Result in the Council spending or making savings of over **£50,000 revenue** or **£1m capital**, or;
- (b) Have a significant impact on **two** or more Wards, or electoral divisions in the Council's area.

The plan also lists those 'Exempt' Decisions' which are going to be taken over the next four months. Exempt Decisions are those decisions which have to be taken in private. This is because they involve confidential or exempt information which cannot be shared with the public.

The contact details for the 'Officers' or senior employees responsible for producing the reports and documents for these decisions are included in the plan. Please contact them if you would like more information. If you have any queries about why a potential decision is going to be taken in private, then please contact the Democratic Services Team on 01623 457232 or michael.joy@ashfield.gov.uk.

Published in accordance with the Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012.

Theresa Hodgkinson
Chief Executive

MEMBERS OF THE CABINET

Councillor Jason Zadrozny	Leader of the Council
Councillor Tom Hollis	Deputy Leader and Executive Lead Member for Strategic Housing and Climate Change
Councillor Helen-Ann Smith	Deputy Leader and Executive Lead Member for Parks and Environmental Services
Councillor Samantha Deakin	Executive Lead Member for Customer and Digital Experience
Councillor Christopher Huskinson	Executive Lead Member for Leisure, Health and Wellbeing
Councillor Andy Meakin	Executive Lead Member for Social Housing and Assets
Councillor Vicki Heslop	Executive Lead Member for Governance
Councillor Matthew Relf	Executive Lead Member for Growth, Regeneration and Planning
Councillor Rachel Madden	Executive Lead Member for Finance, Revenues and Benefits
Councillor John Wilmott	Executive Lead Member for Community Safety and Crime Reduction

2023/24 Forecast	8/04/24	Y	N	Cabinet	Executive Lead	Peter Hudson
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DECISION TO BE TAKEN	DATE DECISION TO BE TAKEN	KEY DECISION (Y/N)	EXEMPT DECISION INCLUDING GROUNDS FOR EXEMPTION	DECISION TAKER	RESPONSIBLE EXECUTIVE LEAD MEMBER	RESPONSIBLE OFFICER
Outturn for General Fund, Housing Revenue Account (HRA) and Capital Programme as at December 2023					Member for Finance, Revenues and Benefits	Corporate Resources Director and Section 151 Officer pete.hudson@ashfield.gov.uk
Equalities Policy	8/04/24	N	N	Cabinet	Executive Lead Member for Governance	Ruth Dennis Executive Director Governance and Monitoring Officer r.dennis@ashfield.gov.uk
Interim Corporate Health and Safety Report	8/04/24	N	N	Cabinet	Executive Lead Member for Governance	Scott Tilley Assistant Director Corporate Health & Safety s.tilley@ashfield.gov.uk
Major Projects & Funding update	8/04/24	Y	N	Cabinet	Executive Lead Member for Growth, Regeneration and Local Planning	Sarah Daniel Assistant Director Regeneration s.daniel@ashfield.gov.uk
Public Spaces	8/04/24	Y	N	Cabinet	Executive Lead	Antonio Taylor

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Protection Order 2024					Member for Community Safety and Crime Reduction	a.taylor@ashfield.gov.uk
Volunteer Policy Update	8/04/24	N	N	Cabinet	Executive Lead Member for Leisure, Health and Wellbeing	Sarah Daniel Assistant Director Regeneration s.daniel@ashfield.gov.uk
Updating Sports Facilities Locking System	Before 3/05/24	N	N	Deputy Leader of the Council - Parks and Environmental Services	Deputy Leader of the Council - Parks and Environmental Services	Andy Burgin Maintenance & Cemeteries Manager andy.burgin@ashfield.gov.uk
Agreement to enter into Deed of Variation and Settlement Agreements in respect of Kirkby Leisure Centre and Hucknall Leisure Centre Construction Contracts with Kier PLC	Before 31/05/24	N	3 Information relating to the financial or business affairs of any particular person (including the authority holding that information)	Executive Director Place	Executive Lead Member for Leisure, Health and Wellbeing	Sarah Daniel Assistant Director Regeneration s.daniel@ashfield.gov.uk
Ashfield District Council	Before	Y	N	Executive	Executive Lead	John Bennett

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: Infrastructure Funding Statement 2022/2023	31/05/24			Lead Member for Growth, Regeneration and Local Planning	Member for Growth, Regeneration and Local Planning	Executive Director Place john.bennett@ashfield.gov.uk
Engagement of a Supplier for the provision of Agency / Temporary Staffing	Before 31/05/24	Y	N	Executive Director Governance and Monitoring Officer	Executive Lead Member for Governance	Ruth Dennis Executive Director Governance and Monitoring Officer r.dennis@ashfield.gov.uk
Festive Lights – Award of Contract	Before 31/05/24	Y	N	Executive Lead Member for Leisure, Health and Wellbeing	Executive Lead Member for Leisure, Health and Wellbeing	Sarah Daniel Assistant Director Regeneration s.daniel@ashfield.gov.uk
Green Space Assets Review	31/05/24	Y	N	Executive Lead Member for Leisure, Health and Wellbeing	Executive Lead Member for Leisure, Health and Wellbeing	Sarah Daniel Assistant Director Regeneration s.daniel@ashfield.gov.uk
Investment Property –	Before	Y	3	Executive	Executive Lead	Matthew Kirk

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New letting - Unit 6, Callflex Business Park, Rotherham	31/05/24		Information relating to the financial or business affairs of any particular person (including the authority holding that information)	Lead Member for Finance, Revenues and Benefits	Member for Finance, Revenues and Benefits	Estates Manager m.kirk@ashfield.gov.uk
Investment Property – Sale of Land Hamilton Rd, Sutton In Ashfield	Before 31/05/24	Y	3 Information relating to the financial or business affairs of any particular person (including the authority holding that information)	Executive Lead Member for Finance, Revenues and Benefits	Executive Lead Member for Finance, Revenues and Benefits	Matthew Kirk Estates Manager m.kirk@ashfield.gov.uk
Joint Development Agreement	Before 31/05/24	Y	3 Information relating to the financial or business affairs of any particular person (including the authority holding that information)	Executive Director Place	Executive Lead Member for Growth, Regeneration and Local Planning	Alex Ward alex.ward@ashfield.gov.uk
Lease Renewal Unit 7 Carlyon Road Industrial Estate, Atherstone	31/05/24	Y	3 Information relating to the financial or business affairs of any particular person (including the authority holding that information)	Executive Lead Member for Finance, Revenues and Benefits	Executive Lead Member for Finance, Revenues and Benefits	Matthew Kirk Estates Manager m.kirk@ashfield.gov.uk
Microsoft Enterprise	Before	Y	N	Executive	Executive Lead	Andy Slate

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Agreement Renewal	31/05/24			Lead Member for Customer and Digital Experience	Member for Customer and Digital Experience	andy.slate@ashfield.gov.uk
Provision of Water and Wastewater Services - CCS Framework	Before 31/05/24	Y	N	Executive Lead Member for Social Housing and Assets	Executive Lead Member for Social Housing and Assets	Darren Wardale darren.wardale@ashfield.gov.uk
Refugee Integration Support	Before 31/05/24	Y	N	Deputy Leader of the Council - Strategic Housing and Climate Change	Deputy Leader of the Council - Strategic Housing and Climate Change	Emma Lindley Housing Strategy Lead Officer e.lindley@ashfield.gov.uk
Structural Condition Surveys of Domestic Assets – Properties of Non-Traditional Construction and large Flat Blocks	Before 31/05/24	Y	N	Deputy Leader of the Council - Strategic Housing and Climate Change	Deputy Leader of the Council - Strategic Housing and Climate Change	Ian Bailey Assistant Director Assets i.c.bailey@ashfield.gov.uk
Supply of PPE, Uniform	Before	Y	N	Executive	Executive Lead	Luke Twells

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and Janitorial Products	31/05/24			Director Operations	Member for Social Housing and Assets	l.twells@ashfield.gov.uk
Tennis Provision	Before 31/05/24	N	N	Executive Lead Member for Leisure, Health and Wellbeing	Executive Lead Member for Leisure, Health and Wellbeing	Sarah Daniel Assistant Director Regeneration s.daniel@ashfield.gov.uk
TF03 ADMC Building Contract Award	Before 31/05/24	Y	3 Information relating to the financial or business affairs of any particular person (including the authority holding that information)	Executive Lead Member for Growth, Regeneration and Local Planning	Executive Lead Member for Growth, Regeneration and Local Planning	Paul Crawford paul.crawford@ashfield.gov.uk
TF17 Gateway Building Contract Award	Before 31/05/24	Y	3 Information relating to the financial or business affairs of any particular person (including the authority holding that information)	Executive Lead Member for Growth, Regeneration and Local Planning	Executive Lead Member for Growth, Regeneration and Local Planning	Paul Crawford paul.crawford@ashfield.gov.uk
TF17 West Kirkby	Before	N	N	Executive	Executive Lead	Paul Crawford

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Gateway - VIA-EM Direct Award	31/05/24			Lead Member for Growth, Regeneration and Local Planning	Member for Growth, Regeneration and Local Planning	paul.crawford@ashfield.gov.uk
Towns Fund Grant Agreement - WNC Civil Engineering Centre	Before 31/05/24	Y	3 Information relating to the financial or business affairs of any particular person (including the authority holding that information)	Executive Lead Member for Growth, Regeneration and Local Planning	Executive Lead Member for Growth, Regeneration and Local Planning	Paul Crawford paul.crawford@ashfield.gov.uk
Towns Fund Grant Agreement - WNC Construction Centre	Before 31/05/24	Y	3 Information relating to the financial or business affairs of any particular person (including the authority holding that information)	Executive Lead Member for Growth, Regeneration and Local Planning	Executive Lead Member for Growth, Regeneration and Local Planning	Paul Crawford paul.crawford@ashfield.gov.uk
Towns Fund Land and Property Purchases	Before 31/05/24	Y	3 Information relating to the financial or business affairs of any particular person (including the authority holding that information)	Executive Lead Member for Growth, Regeneration and Local Planning	Executive Lead Member for Growth, Regeneration and Local Planning	Paul Crawford paul.crawford@ashfield.gov.uk

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UKSPF Career Progression Support	31/05/24	Y	N	Executive Lead Member for Growth, Regeneration and Local Planning	Councillor Matthew Relf	John Bennett Executive Director Place john.bennett@ashfield.gov.uk
UKSPF Digital Productivity Hubs	Before 31/05/24	Y	N	Executive Lead Member for Growth, Regeneration and Local Planning	Executive Lead Member for Growth, Regeneration and Local Planning	John Bennett Executive Director Place john.bennett@ashfield.gov.uk
UKSPF Talent Attraction and Retention	31/05/24	Y	N	Executive Lead Member for Growth, Regeneration and Local Planning	Councillor Matthew Relf	John Bennett Executive Director Place john.bennett@ashfield.gov.uk
Contract – Void Property Clean and Clear	Before 1/06/24	Y	N	Executive Director Operations	Executive Lead Member for Social Housing and Assets	Tanya Stirland Principal Officer - Responsive and Voids Maintenance tanya.stirland@ashfield.gov.uk

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Affordable Housing Development	17/06/24	Y	N	Cabinet	Deputy Leader of the Council - Strategic Housing and Climate Change	Andrew Kirkland a.d.kirkland@ashfield.gov.uk
Automated Distribution and Manufacturing Centre (ADMC)	17/06/24	Y	5 Information in respect of which a claim to legal professional privilege could be maintained in legal proceedings.	Cabinet	Executive Lead Member for Governance	Louise Ellis Assistant Director Legal louise.ellis@ashfield.gov.uk
Destination Management Plan	17/06/24	Y	N	Cabinet	Executive Lead Member for Leisure, Health and Wellbeing	Sarah Daniel Assistant Director Regeneration s.daniel@ashfield.gov.uk
Housing Complaints – Annual Performance Report and Complaint Handling Code Self-Assessment	17/06/24	N	N	Cabinet	Executive Lead Member for Social Housing and Assets	Peter Curry peter.curry@ashfield.gov.uk
Joint Crematorium Review	17/06/24	Y	N	Cabinet	Leader of the Council	Craig Bonar Executive Director

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						Transformation c.bonar@ashfield.gov.uk
Land Acquisition Strategy	17/06/24	Y	N	Cabinet	Deputy Leader of the Council - Strategic Housing and Climate Change	John Bennett Executive Director Place john.bennett@ashfield.gov.uk
Major Projects and Funding Update	17/06/24	Y	N	Cabinet	Executive Lead Member for Growth, Regeneration and Local Planning	Sarah Daniel Assistant Director Regeneration s.daniel@ashfield.gov.uk
Review of Street Naming and Numbering Policy	17/06/24	Y	N	Cabinet	Leader of the Council	Joanne Froggatt Assistant Director Policy and Performance joanne.froggatt@ashfield.gov.uk
Simpler Recycling	17/06/24	Y	N	Cabinet	Deputy Leader of the Council - Parks and Environmental Services	Craig Bonar Executive Director Transformation c.bonar@ashfield.gov.uk
Social Housing	29/07/24	N	N	Cabinet	Executive Lead	Peter Curry

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Regulation Update					Member for Social Housing and Assets	peter.curry@ashfield.gov.uk